

**Chicago Academic Achievement Program (CAAP)
Summer Biology Instructor**

Program Overview: The Chicago Academic Achievement Program (CAAP) provides incoming first-year students with a variety of resources to support the transition from high school to the University of Chicago. Over the summer prior to enrollment, CAAP Scholars take courses modeled on the core curriculum, are connected with key resources, become familiar with the campus community, and learn about extra-curricular opportunities. For more information, please visit: <http://caap.uchicago.edu/>

Position Description: CAAP seeks an instructor to teach an abbreviated biology course for non-science majors. Instructors will design their own course, with the aim of preparing students for success in the College's core curriculum, particularly the Core Biology course.

Summer Academy Dates: June 25 through August 12, 2017

Beginning June 29, Biology will meet for lectures Tuesdays and Thursdays from 9:00 a.m. to 10:30 a.m. Biology lab will be held on Wednesdays 1:30 p.m. to 5:00 p.m. No class will be held on Tuesday, July 4. The final class meeting time on Thursday, August 10 will be reserved for a summative exam.

Overview of Duties:

- Present two 90-minute lectures per week for six-week course
- Design and present five weekly 3.5-hour labs
- Create assignments catering to various learning styles
- Hold weekly office hours
- Attend weekly CAAP faculty/staff meetings and program opening/closing events
- Assess student performance and provide feedback
- If available, assist with Biology TA interviewing in Spring
- Manage, instruct and devise responsibilities for TA

Required Qualifications:

- Current University of Chicago graduate student or postdoctoral fellow
- Strong interpersonal and communication skills
- Commitment to diversity
- Experience working with young adults preferred
- Experience as a lecturer, teaching assistant, tutor or pedagogical training strongly preferred

Compensation: Instructors will receive a stipend of \$7,000-\$9,000, commensurate with experience. Note: Postdoctoral fellows currently paid from a grant will need to work with their supervisor to arrange an effort apportionment. Their postdoctoral salary will be reduced to offset the amount of their CAAP salary.

To Apply:

Submit the following materials to CAAP Director Devon Moore (devonmoore@uchicago.edu) ASAP.

- Cover letter
- Curriculum vitae
- Proposed syllabus for a six-week course

